

# STAFF TRAINING PROGRAMME

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## Apply to enhance the knowledge & skills of your employees with co-financing of up to 200 000 € to

- Implement robotization/automation
- Introduce business methodology, including LEAN practices
- Cover the costs of professional language classes
- Provide internal training of employees

## We cover:

- Travel expenses for the employees
- The costs of training provided abroad by an affiliated enterprise
- Salaries of employees for the training period
- Accommodation costs for the training period (if it takes place abroad)
- Training-related mentoring & consultation
- Renting equipment
- Daily allowance (if the event is longer than 1 day & takes place abroad)
- Costs of study materials
- Language courses (Swedish, Finnish, French, Norwegian, German)
- Consultation costs for medium enterprises in automatization & robotization up to 25 000 EUR
- Costs of training in automatization & robotization





## Activity 'High-level training'

### If you:

- Are registered in Latvia
- Develop products, technologies or offer services in one of the smart specialization areas
- Have an R&D component in your business
- Plan to introduce innovations
- Can justify the impact on productivity, export capacity & high added-value product or service creation

## You can apply for Executive MBA training, if:

- Investment in R&D, human resource competence development at least 30 000 € per year
- Have exported products & services worth at least 1 million €

## To apply, fill out the documents:

- [Evaluation form](#)
- [Application form](#)

## Financing:

### If you apply according to de minimis:

- 85% - for large enterprises
- 100% - for SMEs (for the first 3 employees)

### If you exceed de minimis:

- 50% - large enterprises
- 60% - medium enterprises
- 70% - SMEs